

PAROLE LETTER TEMPLATE & QUESTIONS

To the Massachusetts Parole Board:

1. Introduce yourself: full name; relationship to parole candidate; occupation
2. Describe your relationship with parole candidate:
 - a. How long have you known him?
 - b. How did you meet?
 - c. Did you know this person at the time they committed this crime?
 - d. How often do you speak, communicate via letter, email, visit, with that person now?
 - e. Has your relationship improved over the years and, if so, how and why?
3. How would you describe this parole candidate?
 - a. What words come to mind and how would you describe them?
4. How have you seen this parole candidate change for the better over the years (specifically since the time they were incarcerated)?
 - a. Are there any specific stories you can think of that demonstrate this person's progress?
 - b. Can you think of moments where you were proud of him/her?
 - c. Has this person spoken to you about programming they have participated in? What have they learned?
5. Do you believe this person is remorseful for what they have done? If so, how do they express or show remorse?
6. Do you believe this person takes responsibility for what happened to the victims? If so, how do they express or show that they take responsibility?
7. Why is this person a good candidate for parole?
 - a. Why do you think this person will succeed on parole?
8. If released, what kind of support can you provide this person? Examples: financial (even if occasional or small amounts); housing (even if temporary); emotional; motivational; etc.
9. If released, how often would you be in touch with this person?
10. What is something you wish the parole board knew about this person?

Sincerely,

NAME

ADDRESS

PHONE NUMBER