

## PAROLE LETTER TEMPLATE & QUESTIONS

To the Massachusetts Parole Board:

- 1) Introduce yourself: full name; relationship to parole candidate; occupation
- 2) Describe your relationship with parole candidate
  - a. How long have you known him?
  - b. How did you meet?
  - c. Did you know this person at the time they committed this crime?
  - d. How often do you speak, communicate via letter, email, visit, with that person now?
  - e. Has your relationship has improved over the years and, if so, how and why?
- 3) How would you describe this parole candidate?
  - a. What words come to mind and how would you describe them?
- 4) How have you seen this parole candidate change for the better over the years (specifically since the time they were incarcerated)?
  - a. Are there any specific stories you can think of that demonstrate this person's progress?
  - b. Can you think of moments where you were proud of him/her?
  - c. Has this person spoken to you about programming they have participated in? What have they learned?
- 5) Do you believe this person is remorseful for what they have done? If so, how do they express or show remorse?
- 6) Do you believe this person takes responsibility for what happened to the victims? If so, how do they express or show that they take responsibility?
- 7) Why is this person a good candidate for parole?
  - a. Why do you think this person will succeed on parole?
- 8) If released, What kind of support can you provide this person? Examples: financial (even if occasional or small amounts); housing (even if temporary); emotional; motivational; etc.
- 9) If released, how often would you be in touch with this person?
- 10) What is something you wish the parole board knew about this person?

Sincerely,

NAME

ADDRESS

PHONE NUMBER